

**MANVILLE BOARD OF EDUCATION
MANVILLE, NEW JERSEY**

AGENDA – REGULAR MEETING

March 16, 2021 – 7:00 PM – Virtual Meeting

<https://manvillesd-org.zoom.us/j/93009301678?pwd=Q3hOcklkRXkyWmpLcnRjTW1OaDdiZz09>

A meeting of the Board of Education will be held this day as a Virtual Meeting. The order of business and agenda for the meeting are:

I. CALL TO ORDER – Board of Education President Jeanne Lombardino

II. OPEN PUBLIC MEETING STATEMENT – Mrs. Lombardino

According to provisions of C231, P.L. of 1975, proper notice of this meeting was made on January 6, 2021, by mail to the Borough Clerk and official newspapers and was posted in the Board of Education office.

III. ROLL CALL Branden Agans, Jennifer Esposito, Kristen Gall, Kelly Harabin, Timothy Kenyon, Sharon Liszczak, Jeanne Lombardino, Sharon Lukac, Josephine Pschar

IV. PLEDGE OF ALLEGIANCE, MOMENT OF REFLECTION AND READING OF MISSION STATEMENT

We believe in the potential of our students, the ability of our teachers and administrators, and the support of our parents and community. Every child. Every day.

V. APPROVAL OF MINUTES – RESOLVED, the Board of Education approves the Regular Meeting and Executive Meeting minutes of the following meetings: February 16, 2021.

VI. SUPERINTENDENT’S REPORT & PRESENTATIONS – Mr. Robert Beers

- Suspension Report/HIB Report
- Preliminary Budget Presentation
- School Start Times 2021 – Dr. Jamil Maroun

VII. COMMITTEE REPORTS:

A. Policy Committee: Branden Agans, *Chairperson*

A-1 RESOLVED, the Board of Education supports the modifications to the Restart and Recovery Plan.

A-2 RESOLVED, the Board of Education approves the abolishment of the following policies and regulation:

Policy 3431.1	Family Leave
Policy 4431.1	Family Leave
Policy 3431.3	New Jersey Family Leave Insurance Program
Policy 4431.3	New Jersey Family Leave Insurance Program
Policy 7430	School Safety
Regulation 7430	School Safety

Policy 2415.01 Academic Standards, Academic Assessments, and Accountability

Policy 2415.03 Highly Qualified Teachers

A-3 RESOLVED, the Board of Education approves for first reading the adoption of the following policies/regulations:

Policy 0145 Board Member Resignation and Removal

Policy 0164.6 Remote Public Board Meetings During a Declared Emergency

Regulation 1642 Earned Sick Leave Law

Policy 1643 Family Leave

Policy 5330.01 Administration of Medical Cannabis

Regulation 5330.01 Administration of Medical Cannabis

Policy 7425 Lead Testing of Water in Schools

Regulation 7425 Lead Testing of Water in Schools

Policy 2415 Every Student Succeeds Act

Policy 2415.02 Title I – Fiscal Responsibilities

Policy 2415.05 Student Surveys, Analysis, and/or Evaluations

Policy 2415.20 Every Student Succeeds Act Complaints

Regulation 2415.20 Every Student Succeeds Act Complaints

Policy 4125 Employment of Support Staff Members

Policy 6360 Political Contributions

Policy 8330 Student Records

Policy 9713 Recruitment by Special Interest Groups

B. Curriculum and Instruction Committee (Student Activities): Sharon Liszczak, *Chairperson*

Whereas the Superintendent of Schools has recommended certain changes in the district's curriculum, instruction, and student activity programs, now, therefore be it

B-1 RESOLVED, the Board of Education approves the following Extended School Year Programs (Special Education as per Student IEP) for twenty-four (24) days, from July 1, 2021 to August 4, 2021 (off 7/5/2021), with staffing as indicated:

Position	Program	Compensation	Dates	Source
One (1) Teacher Two (2) Instructional Assts.	Pre-School Disabled/ABA Weston	Teacher: 108 Hours Instructional Assts.: 96 Hours	7/1 to 8/3/2021 8:30 am-12:30 pm	IDEA
One (1) Teacher Two (2) Instructional Assts.	MD/ABA Ages 6 - 10 Weston	Teacher: 108 Hours Instructional Assts.: 96 Hours	7/1 to 8/3/2021 8:30 am-12:30 pm	IDEA
One (1) Teacher Two (2) Instructional Assts.	LLD Ages 5 - 8 Weston	Teacher: 108 Hours Instructional Assts.: 96 Hours	7/1 to 8/3/2021 8:30 am-12:30 pm	IDEA
One (1) Teacher Two (2) Instructional Assts.	MD Ages 9 - 11 Weston	Teacher: 108 Hours Instructional Assts.: 96 Hours	7/1 to 8/3/2021 8:30 am-12:30 pm	IDEA

One (1) Teacher Two (2) Instructional Assts.	LLD Ages 5 - 8 Weston	Teacher: 108 Hours Instructional Assts.: 96 Hours	7/1 to 8/3/2021 8:30 am-12:30 pm	IDEA
One (1) Teacher Two (2) Instructional Assts.	LLD Ages 11 – 14 Weston	Teacher: 108 Hours Instructional Assts.: 96 Hours	7/1 to 8/3/2021 8:30 am-12:30 pm	IDEA
One (1) Teacher One (1) Instructional Asst.	MD Ages 14 – 18 Weston	Teacher: 108 Hours Instructional Assts.: 96 Hours	7/1 to 8/3/2021 8:30 am-12:30 pm	IDEA
Two (2) Speech Therapists	For Programs Above As Per IEP	As Needed Per IEP	7/1 to 8/3/2021	IDEA
One (1) Occupational Therapist	For Programs Above As Per IEP	As Needed Per IEP	7/1 to 8/3/2021	IDEA
One (1) Physical Therapist	For Programs Above As Per IEP	As Needed Per IEP	7/1 to 8/3/2021	IDEA
One (1) School Nurse	For All Programs Above	96 Hours	7/1 to 8/3/2021 8:30 am-12:30 pm	IDEA
One (1) Crisis Interventionist (<i>Social Worker or School Psychologist</i>)	For All Programs Above	96 hours	7/1 to 8/3/2021 8:30 am-12:30 pm	IDEA

B-2 RESOLVED, the Board of Education approves the following positions for the Child Study Team members to conduct summer evaluations with staffing as follows:

Position	Program	Compensation	Dates	Source
LDT-C	Child Study Team Summer 2021 Evaluations	Per Diem Rate	Up to Thirteen (13) Days During Summer 2021	IDEA
School Psychologist	Child Study Team Summer 2021 Evaluations	Per Diem Rate	Up to Thirteen (13) Days During Summer 2021	IDEA
Social Worker	Child Study Team Summer 2021 Evaluations	Per Diem Rate	Up to Thirteen (13) Days During Summer 2021	IDEA
Speech Therapist	Child Study Team Summer 2021 Evaluations	Per Diem Rate	Up to Ten (10) Days During Summer 2021	IDEA

B-3 RESOLVED, the Board of Education approves the following Manville School District Positions with staffing as follows:

Position	Program	Compensation	Effective Dates	Source
Four (4) Grade K-4 Intervention Teachers/Teachers	Create Intervention & Progress Monitoring Protocols & Procedures	Up to ten (10) hours per teacher @ \$25 per hour	March 2021 - June 2021	20-025-223-320-000-000-000

One (1) Staff Member	Drama Club Supervision MHS	Up to five (5) hours per week for a total of ten (10) weeks @ \$25 per hour	2020-2021 School Year	11-140-100-101-050-006-000
One (1) Staff Member	Choreographer MHS	Up to forty (40) hours @ \$30 per hour	2020-2021 School Year	11-140-100-101-050-007-000
One (1) Staff Member	Choral Coach MHS	Up to sixty (60) hours @ \$30 per hour	2020-2021 School Year	11-140-100-101-050-007-000

B-4 RESOLVED, the Board of Education approves the following out of district placements and authorizes the president and secretary to sign the appropriate contract(s) on behalf of the Board:

Student	Placement	Effective Dates	Nature of Class	Tuition
#17	Bonnie Brae	March 2021 – June 2021	Services described in IEP	\$30,660.00

B-5 RESOLVED, the Board of Education approves Student #301077 to complete his/her Senior Year at Manville High School for the 2020 – 2021 school year with waiver of tuition.

B-6 RESOLVED, the Board of Education approves Student #302754 to complete his/her Senior Year at Manville High School for the 2020 – 2021 school year with waiver of tuition.

C. Negotiations Committee: Kelly Harabin, *Chairperson*

D. Personnel

WHEREAS the Superintendent of Schools has recommended certain appointments, payments, and leaves of absence, now, therefore be it

D-1 RESOLVED, the Board of Education approves the following Leaves of Absence, Resignations and Retirements:

Name	Position	Action	Effective Dates
Thelma Gonzalez	Hall Monitor/Playground-Cafeteria Assistant, Part-Time Weston School	Resignation	April 30, 2021

D-2 RESOLVED, the Board of Education employs the following person in the position and with terms as stated pending satisfactory completion of employment requirements:

Name	Position	Certificate	Compensation	Effective Dates
Colleen Clancey	Kindergarten Teacher <i>Maternity Leave Replacement for Dawn LoCalio</i> Weston	CEAS Elementary School Teacher in Grades K-6	BA, Step 1 \$53,710, <i>pro-rated</i>	March 8, 2021 – June 30, 2021
Michelle Gonzalez	Special Education Instructional Assistant, Part-Time	Associates Degree RVCC	Special Education Instructional Assistant, Part-Time – Step 1 \$27,668, <i>pro-rated</i>	March 17, 2021 – June 30, 2021

D-3 RESOLVED, the Board of Education approves the following staff members in the positions with terms as stated:

Name	Position	Compensation	Effective Dates
Robin Carver Laina Penrose Kristina DiNardo Laura Landau	Create Intervention & Progress Monitoring Protocols & Procedures	Up to ten (10) hours per teacher @ \$25 per hour	March 2021 - June 2021
Elizabeth Boney-Roche	Drama Club Supervision MHS	Up to five (5) hours per week for a total of ten (10) weeks at \$25 per hour	2020-2021 School Year
Elizabeth Jacques	Choreographer MHS	Up to forty (40) hours at \$30 per hour	2020-2021 School Year
Alexa Lucchesse	Choral Coach MHS	Up to sixty (60) hours at \$30 per hour	2020-2021 School Year

D-4 RESOLVED, the Board of Education approves the following staff members as Mentors for Provisional Certificated Staff for the 2020 – 2021 School Year:

Mentor Name	Mentee/Position	Compensation	Effective Dates
Jennifer Rutledge	Mentor for Colleen Clancey Kindergarten Teacher Weston	Mentor Stipend to be paid by new teacher	March 8, 2021 – June 30, 2021

D-5 RESOLVED, the Board of Education approves the following substitutes for the 2020-2021 school year with compensation as stated, pending satisfactory completion of employment requirements:

Name	Position	Compensation	Effective Dates
Luis Monterroso	Teacher Substitute	\$105.00 per day	March 17, 2021 – June 18, 2021

D-6 RESOLVED, the Board of Education approves the following staff members for Sixth Period Instruction for the 2020-2021 School Year with terms as stated:

Name	Position	Compensation	Effective Dates
Dennis Petrone	Sixth Period Instruction Physical Education/Health - ABIS	Stipend Per Contract: Full* *pro-rated	March 17, 2021 – June 30, 2021

D-7 RESOLVED, the Manville Board of Education seeks to appoint coaching staff for the 2020-2021 school year spring sports season; and

WHEREAS, the Manville Board of Education will pay the full stipend associated with the coaching of a particular sport in the event that the sport's season is conducted in full; and

WHEREAS, the Manville Board of Education will not pay the amount of the stipend or pay a prorated amount of the stipend associated with the coaching of a particular sport in the event that all or a portion of the sport is not conducted due to a declared state of emergency, declared public health emergency, or a directive by the appropriate health agency or officer to institute a public health-related closure or a directive from the appropriate representative of the New Jersey Department of Education or a directive from the Governor or designee or the New Jersey Legislature or designee; end

WHEREAS, in the event that a sports season is either cancelled or reduced or modified the stipend will not be paid or will be prorated to commensurate with the percentage of the sports season that is actually conducted; and

NOW, BE IT RESOLVED, that the Manville Board of Education approves the following appointments, contingent on the sports season running and becoming operational, and with the stipend not be paid if the sports session is cancelled or prorated should the sports season not be completed because of a declared state of emergency, declared public health emergency, or a directive by the appropriate health agency or officer to institute a public health-related closure or a directive from the appropriate representative of the New Jersey Department of Education or a directive from the Governor or designee or the New Jersey Legislature or designee:

Weight Room/Strength Coach: Dennis Petrone

Head Baseball Coach: Robert Snyder

Assistant Baseball Coach: William Sperduto

Volunteer Baseball Coach: Anthony Vischetti; Nicholas Costanzo; Jacob Bentz

Head Softball Coach: Patrick DeNapoli

Assistant Softball Coach: Christen Biondillo

Volunteer Softball Coach: Scott Schengrund

Head Track Coach: Gina Baker

Assistant Track Coach: David Markowitch; Jeffrey Ruggini

Volunteer Track Coach: Michael Voorhees

Volunteer Wrestling Coach: Pearse Sweeney; Nicholas Costanzo; David Castro

D-8 RESOLVED, the Board of Education approves the Job Descriptions for the following positions:

- Confidential Administrative Assistant to the Assistant Superintendent of Schools and the Office of Curriculum & Instruction
- Preschool Coordinator
- District Director of Technology

D-9 RESOLVED, the Board of Education approves the abolishment of the following Job Descriptions for the positions as indicated:

- Confidential Secretary to the Director of Curriculum, Instruction & Professional Development
- Preschool Master Teacher/PIRS/CPIS

D-10 Approval of Achievement of Superintendent's Merit Goals for the 2020 - 2021 School Year

Whereas, on September 22, 2020, pursuant to NJAC 6A:23A-3.1 and its contract with the Superintendent of Schools, the Board of Education established quantitative and qualitative goals and criteria and associated merit bonuses for the Superintendent for the 2020 – 2021 school year, and

Whereas, the Board of Education has now reviewed indicators of the Achievement of those Goals; now, therefore, be it

Resolved, the Board of Education makes the following determinations and directs that its determinations be submitted to the Executive County Superintendent of Schools for approval before payment as required by law:

Qualitative Goal	Goal Statement	Compensation
Goal #1	THE SUPERINTENDENT WILL LEAD AN ANALYSIS OF THE MIDDLE SCHOOL SCHEDULE AND COURSE OFFERINGS FOR THE 2021/22 SCHOOL YEAR. THIS ANALYSIS WILL LEAD TO A PROPOSAL THAT WILL BE PRESENTED TO THE BOARD OF EDUCATION IN FEBRUARY, 2021.	2.5% \$4,750

E. Finance and Facilities Committee: Jeanne Lombardino, *Chairperson***E-1 CLAIMS FOR PAYMENT**

RESOLVED, the Board of Education approve payment of the following bills and direct that a complete list of these bills be attached to and made part of these minutes:

Fund	Check Numbers	Amount
General Fund #10		\$685,013.97
Special Revenue Fund #20		\$127,730.51
Capital Projects Fund #30		\$0.00
Debt Service Fund #40		\$0.00
TOTAL		\$812,744.48

E-2 BUDGET TRANSFERS RESOLUTION – NONE TO REPORT

RESOLVED, the Board of Education ratifies the following transfers between budget line items that have been approved by the Superintendent of Schools and reported them to the Board of Education for the month ending December 31, 2020.

AMOUNT	TO	FROM	REASON

E-3 CAFETERIA CLAIMS

RESOLVED, the Board of Education approve the following Cafeteria Claims for payment:

CHECK#	DATE	VENDOR	AMOUNT
3056	2/9/21	Aramark	\$51,975.22
3057	3/4/21	Edvocate	\$1,189.00
3058	3/4/21	Service Plus Inc	\$736.40
		Total	\$53,900.62

E-4 FACILITY USE REQUESTS

RESOLVED, the Board of Education approves the following Facility Use Request:

ORGANIZATION	PROGRAM	LOCATION	DATE	TIME	FEES
Total Dutch Field Hockey (Soccer Centers)	Field Hockey	Ned Panfile Stadium	3/19/21 ~ 6/4/21	Fridays 6:30pm – 8:30pm	\$62.50/hr
EliteQB Club	Football Training	Ned Panfile Stadium	4/11/21 ~ 5/23/21	Sundays 12:00pm ~ 5:00pm	-
GoalQuest Soccer	Soccer Training	Ned Panfile Stadium	3/20/21, 3/21/21, 3/26/21, 3/27/21	Saturday/Sunday 6:00pm ~ 9:00pm Friday/Saturday 6:00pm ~ 9:00pm	\$62.50/hr

E-5 APPROVAL OF ADOPTION OF TENTATIVE BUDGET 2021-2022

BE IT RESOLVED that the tentative budget be approved for the 2021-22 School Year using the 2021-22 state aid figures and the Secretary of the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	<u>General Fund</u>	<u>Special Revenue</u>	<u>Total</u>
2021-22 Total Expenditures:	\$29,531,089	\$2,262,590	\$31,793,679
Anticipated Revenues:	\$29,531,089	\$2,262,590	\$31,793,679
Taxes to be Raised:	\$15,656,016		

And to advertise said tentative budget in the Courier News in accordance with the form suggested by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held via virtual meeting on April 27, 2021 at 7:00PM for the purpose of conducting a public hearing on the budget for the 2021-2022 School Year.

E-6 APPROVAL OF TRAVEL AND RELATED EXPENSE REIMBURSEMENT 2021-2022

WHEREAS, the Manville Board of Education recognizes school staff and Board Members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expense by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$3,000 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6a:23B-1.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approved travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B-1.2(b), to a maximum expenditure of \$60,000 for all staff and board members.

E-7 ACCEPTANCE OF ESSR II FUNDS

RESOLVED, the Manville Board of Education accepts the following Elementary and Secondary School Relief (ESSR) II Funds as announced by the NJ Department of Education on February 19, 2021:

- ESSR II - \$983,536
- Learning Acceleration - \$63,118
- Mental Health Supports & Services - \$45,000

F. Referendum: Sharon Lukac, *Chairperson*

VIII. OLD BUSINESS/NEW BUSINESS

IX. PUBLIC COMMENT – Mrs. Lombardino will invite questions and comments from the public. Comments are limited to three minutes per speaker. Individuals wishing to speak must state their name and address. All statements and/or questions shall be directed to the presiding officer and no participant may address or question Board members individually. All speakers are requested to express themselves in a civil manner, with due respect, for the dignity and privacy rights of others whose legal rights may be affected.

X. CLOSED SESSION (If necessary - use this resolution to identify the qualified matters to be discussed)

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss: (select one or more)

- 1) *a matter rendered confidential by federal or state law*
- 2) *a matter in which release of information would impair the right to receive government funds*
- 3) *material the disclosure of which constitutes an unwarranted invasion of individual privacy*
- 4) *a collective bargaining agreement and/or negotiations related to it*
- 5) *a matter involving the purchase, lease, or acquisition of real property with public funds*
- 6) *protection of public safety and property and/or investigations of possible violations or violations of law*
- 7) *pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege*
- 8) *specific prospective or current employees unless all who could be adversely affected request an open session*
- 9) *deliberation after a public hearing that could result in a civil penalty or other loss, and be it*

FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

XI. ADJOURNMENT